



DEPARTMENT OF ECONOMIC DEVELOPMENT

Douglas M. Duncan
County Executive

David W. Edgerley
Director

MEETING ANNOUNCEMENT

January 12, 2006

TO: Montgomery County Farmers Market Association (MCFMA)
Guests and Interested Citizens

FROM: Jeremy V. Criss, Agricultural Services Division
Department of Economic Development

SUBJECT: Annual Meeting of the MCFMA on **February 16, 2006 from 9:30 a.m. to 2:00 p.m.** and Reminder to Submit the Enclosed 2006 Farmers Market Application

Please be advised that the Farmers Market Association Annual meeting will be held on **February 16, 2006, from 9:30 a.m. to 2:00 p.m.** at the Agricultural History Farm Park, **18410 Muncaster Road, Derwood, MD** in the Multi- Purpose Room. If you know any other interested farmers, please invite them or bring them with you.

Please note that your meeting will start early so hopefully we can have a good turnout since no one has to drive home after it is dark. Marjorie agreed to have a pot luck lunch, so if you haven't spoken with Marjorie please give her a call at 410-215-7173 to see what you can bring.

Enclosed, you will find the 2006 Montgomery County Farmers Market application for agricultural producers which needs to be completed and returned by March 31, 2006.

Mark your calendar for this meeting and if you have any questions, please feel free to call me at 301-590-2830.

Attachments & Enclosures

a:fm2006mtg(2006fm)

Agricultural Services Division

18410 Muncaster Road • Derwood, Maryland 20855 • 301/590-2823, FAX 301/590-2839

**Annual Meeting of the
Montgomery County Farmers Market Association (MCFMA)**

**February 16, 2006
9:30 a.m. to 2:00 p.m.**

Agenda

- | | | |
|----|--|---|
| 1. | Call to order | Marjorie Satterlee |
| 2. | Introductions of MCFMA members and guests
(See Attachments <u>A.</u> – Tentative membership list for 2006) | |
| 3. | Approval of Minutes from February 10, 2005 Meeting
(To be mailed out prior to our meeting with another meeting reminder notice) | Jeremy Criss |
| 4. | Report on the Markets during 2005
(See Attachments <u>B.</u>) | Market Masters |
| | . Potomac - | Judith Lesser, Market Master |
| | . Gaithersburg - | Marjorie Satterlee, Market Master |
| | Bethesda - | W. David Dabney, Bethesda
Urban Partnership. |
| | . Kentlands Pavilion - Update | Nansie Wilde, City of Gaithersburg |
| 5. | Discuss By-Law amendments-if needed
(See Attachment <u>C.</u>) | Jeremy Criss |
| 6. | Financial Statements
\$2,555.34 checking account balance as of 12/30/05
(See Attachments <u>D.</u>) | Jeremy Criss |
| 7. | Election of Market Masters and Officers for 2006
(See Attachment <u>A.</u>) | |

Break for Lunch

Open Discussion on the following items:

- . Membership Application for 2006
(To be returned by March 31, 2006)
\$100.00 per market application fee for 2006
- . Advertising Budget: (Need to schedule meeting for the Advertising Committee) (See Attachment E.)
- . MCFMA – Inventory List (Canopy Top Replacements)
(See Attachment F.)
- . Reminder that all farmers must have nutrient management plans-for information and any questions regarding fruit and vegetable production call Amanda Laudwein – 301-590-2840 or Chuck Schuster 301-590-2807.
- . Meeting Adjourned

Montgomery County Farmers Markets, Inc
Application for Membership

(print)

I, _____, apply for membership in the Montgomery County Farmers Markets, Inc. for the 2006 season, with the intent to sell my agricultural products at the markets indicated below. Enclosed, please find the individual checks in the amount of \$100.00 for each of the markets that I would like to attend as outlined below:

My signature attests to my having received and read a copy of the Bylaws, and my agreement to adhere to the rules, regulations and responsibilities stated therein. In addition, I agree to adhere to the following:

1. A majority of the produce I will sell will be produced by me.
2. I will not sell produce that is not in season locally.
3. I will not sell poor quality produce.
4. Trash, abandoned produce, etc., will be taken home or placed in trash receptacle before leaving the market site.
5. I will be responsible for the conduct of anyone representing me.
6. I will be cooperative with the Corporation's agent(s), facility management, Market Master and other producers so as to have a pleasant and orderly market.
7. I acknowledge that my farm will be inspected sometime during the growing season following a phone call from an Inspection Agency 1 or 2 days ahead of time.

Signature of Farmer Applicant

Farm Name

Phone #-Home

Farm Address

Phone #-Cell

I plan to sell at the following markets:

Please check:

Bethesda _____

Potomac _____

Gaithersburg _____

Market Dues

\$100.00/market

\$ _____

\$ _____

\$ _____

Your preference to start

May or June

Mail completed application and check(s) to:

Montgomery County Department of Economic Development
Agricultural Services Division
18410 Muncaster Road
Derwood, MD 20855

Make check payable to: Montgomery County Farmers Markets Association

To be approved as a member of the Montgomery County Farmers Markets, you must complete all of the questions below.

If you are interested in selling non-potentially hazardous prepackaged food items (cookies, cakes, pies, breads) such as, jams, jellies, honey, fruit spreads (preserves, conserves, fruit butters) and dried herbs, you will need to obtain a permit from the Montgomery County Department of Health and Human Services-Food Facilities Division-240-777-3986.

Part I - FARM REGISTRATION

Your Name: _____

Farm Name: _____

Address of farm: _____

Location of farm (County): _____

Home address (if other than farm address): _____

Acreage of your farm: _____

Acreage on which you grow produce: _____
owned acreage leased acreage

Do you grow produce from leased land? Yes ____ No ____

If yes, give location(s):

Type of farm practice:

Organic ____ IPM ____ Traditional ____ "Pesticide Free" (not organic) ____

If organic, have you received a certification as an organic grower?

Yes ____ No ____

If yes, name of agency or organization: _____

How long has your farm been cultivated under organic practices?

Years ____ Months ____

Is farming a full-time or part-time occupation for you?

Full-time ____ Part-time ____

Part II - ITEMS PRODUCED ON FARM

List below the items you intend to bring to market. Estimate harvest dates to the best of your ability assuming an average growing season. Please use the back of the paper if more space is needed.

Vegetables

[illegible]

Tree Fruits

[illegible]

Small Fruits

[illegible]

Herbs, Flowers & Greenhouse Items

<u>Product</u>	<u>Acreage or Linear Feet</u>	<u>Anticipated Harvest Dates</u>

Baked goods (cookies, cakes, pies, breads): _____

Processed or prepared items (i.e. jams, jellies, honey, preserves, conserves, fruit spreads, cider):

Other items not listed elsewhere: _____

Part III

Please list other Farmers Markets that you participate in: _____

Will you purchase any produce to sell at the Montgomery County Farmers Markets? _____
Yes/No

If yes, list the produce: _____

Signature of Inspection Agent:

Cooperative Extension Service Signature: _____

Department of Economic Development Signature: _____

If you have any questions, please contact, the Department of Economic Development (DED) at 301-590-2823.

2006 Tentative Montgomery County Farmers Market Association

Edraline Argentieri
5303 Yorktown Road
Bethesda, MD 20816
202-549-3493
Email-gourmand73@yahoo.com
(Beth.)

Wenda Behrens
Mommy's Morsels
7824 Laurel Leaf Drive
Potomac, MD 20854
301-299-6804
Email-
mommymorsels@verizon.net
(Potomac)

Kim Carlisle
7832 Rydal Terrace
Rockville, MD 20855
301-330-4467
No Email
(Beth., Potomac)

Carol Carrier
Plant Masters
22617 Griffith Drive
Gaithersburg, MD 20882
301-253-0903
No Email
(Potomac)

Wanda Catlett
92 Santa Cruz Rd.
Montross, VA 22520
804-241-9647
No Email
(Potomac, Gburg)

Melvin Glover
24109 Woodfield Road
Gaithersburg, MD 20829
301-253-3112 (H)
301-253-1556
No Email
(Gburg)

Eva Jaatmaa
The Trail Garden
714 Trail Avenue
Frederick, MD 21701
301-514-7309
No Email
(Gburg)

Charles Koiner
737 Easley Street
Silver Spring, MD 20910
301-587-2568
No Email

Judith Lesser
Query Mill Hill Farm
13231 Query Mill Road
Gaithersburg, MD 20878
301-926-8602
Email-jslesser@msn.com
(Potomac)

Gilda Linton
Linton's Flowers &
Veg. Garden
13766 Notley Road
Silver Spring, MD 20904
301-384-6719 (H)
301-496-6735 (W)
Email-glinton@niaid.nih.gov

Norris Mann
67 E. Franklin Street
Hagerstown, MD 21740
301-766-4663
No Email
(Potomac)

Richard Masser
Scenic View Orchards
16239 Sabillasville Road
Sabillasville, MD 21780
301-241-3218 (H)
301-271-2149 (W)
No Email
(Gburg.)

Ghassan "Gus" Neshawat
14445 Burntwoods Road
Glenwood, MD 21738
410-489-9589
202-439-1258 (Cell)
443-280-4061 (Cell)
Email-jasminefarm@netscape.net
(Beth., Kentlands)

Dan Rascher
My Six Sons Trad. Bakery
10305 Glen Road
Potomac, MD 20854
301-424-4528
Email-ljrascher@verizon.net
(Beth., Pot., Gburg)

Joan Riser
AvianMead Organics
20921 New Hamp. Ave.
Brookeville, MD 20833
301-924-2960 (H)
301-530-4162 (W)
Email-JJRiser@MSN.COM
(Beth)

Marjorie Satterlee
Pheasant Hill Farm
4755 Buffalo Road
Mt. Airy, MD 21771
410-875-3319 (H)
410-215-7173 (Cell)
Email-msatter195@aol.com
(Beth.)

Mike Tabor
706 Erie Ave.
Takoma Park, MD 20912
301-587-2248
717-573-4527
Email-esiegel2@igc.org
(Beth.)

Administrative Staff

Gary Stith-Admin.

Redevelopment Manager
Silver Spring Regional Ctr.
8435 Georgia Avenue
Silver Spring, MD 20910
301-565-7359
301-529-2436 (Cell)

Mel Tull-Admin.

Enterprise Zone Adm.
Silver Spring Regional Ctr.
8435 Georgia Avenue
Silver Spring, MD 20910
301-565-7366
301-717-2327 (Cell)

Tony Tomasello-Admin.

Economic Development
City of Gaithersburg
31 S. Summit Ave.
Gaithersburg, MD 20877
301-258-6310

Janet Limmer-Admin.

506 South Frederick Ave.
Gaithersburg, MD 20877
301-258-6350

Nansie Wilde-Admin.

City of Gaithersburg
Dept. of Parks &
Recreation
506 S. Frederick Ave.
Gaithersburg, MD 20877
301-258-6350, Ext. 123

Cindy Hines-Admin.

Economic Development
City of Gaithersburg
31 S. Summit Ave.
Gaithersburg, MD 20877
301-258-6310, Ext. 107

Phyllis Warner-Admin.

Senior Citizens-
WIC Vouchers
Ctr. For Poverty Solutions
2521 N. Charles St.
Baltimore, MD 21218
410-366-0600, Ex. 136

Randy Schools-Admin.

NIH
9000 Rockville Pike
Bldg. 31A, BIW30
Bethesda, MD 20892-2062
301-496-6061

W. David Dabney-Admin.

Jeff Burton-Admin.

Bethesda Urban
Partnership, Inc.
7700 Old Georgetown Rd.
Bethesda, MD 20814-6126
301-215-6660
301-215-6664 Fax
240-876-8492 Cell
Jeff Burton –
301-252-5135

Joan Schulz, Admin.

MD Dept. of Ag.
50 Harry S. Truman Prkwy
Annapolis, MD 21401
1-800-492-5590
410-841-5762

Ann Harvey Yonkers

FRESHFARM MARKETS
3802 Jocelyn Street, NW
Washington, DC 20015
202-362-8889
202-244-2131 Fax

As of 1/10/06

a:2006fmparticipantstentative
(2006fm)

2006 Farmers Market Association

Committee Members

Officers

Position	Member	Phone Number	Emergency Cell Phone
President	Marjorie Satterlee	410-875-3319	410-215-7173
Vice President	Joan Riser	301-924-2960	None
2nd Vice President/ Advertising Rep.	Gilda Linton	301-384-6719 Home 301-496-6735 Work	None
Treasurer	Ghassan Neshawat	410-489-9589	202-439-1258 443-280-4061
Secretary	Joan Riser	301-924-2960 Home 301-530-4162 Work	None

Market Masters, Membership Committee & Rules and Regulations Committee

Market	Member	Phone Number	Emergency Cell Phone
Gaithersburg	Richard Masser	301-241-3218 Home 301-271-2149 Work	None
Potomac	Judith Lesser/Mark Israel	301-926-8602	None
Bethesda	Ghassan Neshawat	410-489-9589	202-439-1258 443-280-4061

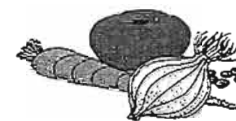
Advertising Committee

Market	Member	Phone Number	Emergency Cell Phone
Gaithersburg	Richard Masser	301-241-3218 Home 301-271-2149 Work	None
Potomac	Judith Lesser/Mark Israel	301-926-8602	None
Bethesda	Ghassan Neshawat	410-489-9589	202-439-1258 443-280-4061

Montgomery County Farmers Markets

2006

(Attachment B.)



Seasonal Markets - June through October Year Round Market*

Market	Location	Day	Time
Bethesda** 301-590-2823 301-215-6660	Norfolk Avenue & Woodmont Avenue	Tuesday May 2	10:30 AM – 2:00 PM
Potomac 301-590-2823	10301 River Road in the Parking lot of the Potomac Presbyterian Church	Thursday June 1	1:00 PM – 4:30 PM
Gaithersburg** 301-590-2823	Fulks Corner Ave. & MD Rt. 355	Thursday June 1	2:00 PM – 6:00 PM
Gaithersburg-Main St. Pavilion Kentlands 301-258-6350 Ext. 123 Nansie Heimer-Wilde	Corner of Main & Hart Street	Saturday May-Oct.	10:00 AM – 2:00 PM
Silver Spring** Susan Hoffmann-301-565-7434 Bernadine Price-202-362-8889 Ann Yonkers-202-362-8889	Ellsworth Dr. between Fenton St. & Cedar St.	Saturday June	9:00 AM – 1:00 PM
Rockville Farmers Market** 240-314-8604 –Andrew Klee website: www.Rockvillemd.gov/ events/farmers.htm	E. Montgomery Ave. Rockville Town Center Jury Parking Lot Rt. 28 & Monroe St.	Wednesday June 7-Oct. 25 Saturday May 13-Oct. 28	11:00 AM – 2:00 PM 9:00 AM – 1:00 PM
Wheaton** 240-777-8106-Leslie Maxam	Reedie Dr. between Veirs Mill Rd. and Georgia Ave.	Sunday June -Oct.	8 AM – 1:00 PM
*Takoma Park** 301-422-0097-Takoma Kitchens e-mail: takomakit@yahoo website: www.takomaparkmarket.org	Old Town Section: Laurel Ave. (between Eastern & Carroll Aves.)	Sunday	10:00 AM – 2:00 PM
Kensington 301-949-2424	Kensington Train Station Lot (Howard Avenue)	Saturday April-Nov.	8 AM – 12 Noon
*Montgomery Farm Women's Co-op Market 301-652-2291	7155 Wisconsin Ave., Beth.	Wednesday Saturday	7:00 AM – 3:00 PM 7:00 AM – 3:00 PM

For additional information:

Montgomery County
Department of Economic Development
301-590-2823
www.montgomerycountymd.gov/agsservices

**WIC & Senior FMNP checks accepted
a:allmcfarmersmarketslogo06(2006fm)

See Reverse Side

<u>Crop</u>	<u>Spring</u> (May-June)	<u>Summer</u> (July-August)	<u>Fall</u> (Sept.-Nov.)
Annuals	•	•	•
Apples			•
Asparagus	•		
Baked Goods	•	•	•
Basil	•	•	•
Beans		•	•
Beets	•	•	•
Broccoli	•		•
Berries	•	•	•
Blueberries			
Raspberries, Blackberries			
Carrots		•	•
Cherries	•	•	
Cider			•
Corn-yellow, silver queen		•	•
Cucumbers		•	•
Cut flowers	•	•	•
Eggplant		•	•
Fresh Herbs	•	•	•
Garlic		•	•
Greens,collards,kale,chard	•	•	•
Jams, jellies, honey	•	•	•
Leeks		•	•
Lettuce-Spinach-Salad Greens	•	•	•
Melons		•	•
Peas	•		
Peaches, pears, plums		•	•
Peppers		•	•
Perennials	•	•	•
Potatoes, sweet potatoes	•	•	•
Radishes	•		•
Rhubarb	•	•	
Onions-spring, red, vidalia, yellow	•	•	•
Strawberries	•		
Summer squash		•	
Winter squash			•
Tomatoes		•	•
Tropical plants	•	•	•
Turnips	•		•
Vegetable plants	•		

Come out and join us throughout the growing season. Farm fresh fruits, vegetables, bedding plants, cut flowers, preserves, herbs, baked goods, and more are available at the Farmers Markets. Each week, the Farmers Markets provide different varieties of products as they come into season.



a:allmcfarmersmarketslogo06(2006fm)

www.RuralMontgomery.Org



**BY-LAWS OF
MONTGOMERY COUNTY FARMER MARKETS, INC.**

**ARTICLE I
BOARD OF DIRECTORS**

SECTION 1. MANAGEMENT. The business and affairs of the Corporation shall be conducted and managed by its Board of Directors which shall consist of (2) representatives of the Agricultural Advisory Committee, 1 non-farmer representative, and the active farmers market participants who have paid the annual fee and participated at least one season. The Corporation will be governed by the members of the organization and not by the County. The Montgomery County Department of Economic Development will serve as a support group only.

SECTION 2. SELECTION AND TERM. The fifteen (15) members of the Montgomery County Agricultural Advisory Committee (A.A.C.) shall serve as members of the Corporation, as well as the current active market participants who have paid the annual market fee and attend the market regularly, and one non-producer member approved by the Board of Directors. Agricultural Advisory Committee members shall be Montgomery County Farmers Market Corporation members for the duration of their appointment. Market participants shall be members of the Corporation as long as they are active participants and shall cease to be members on the date of the annual meeting following the first season they do not participate in the market. The non-farm member shall be approved by the majority of the Board at the annual meeting.

SECTION 3. DUTIES. The Board of Directors shall have the control and general management of the affairs and business of the Corporation. The Directors shall in all cases act as a board, regularly convened by the majority, and they may adopt such rules and regulations for the conduct of their meetings and the management of the Corporation as they may deem proper, not inconsistent with these By-Laws, the Articles of Incorporation or the laws of the State of Maryland.

SECTION 4. VACANCIES. A vacancy on the Board shall be filled at the next regular meeting of the Corporation or at any special meeting called for that purpose. The selection and term shall be in accordance with Section 2 above.

SECTION 5. TERMS. No officers, may hold a position for more than three consecutive years.

**ARTICLE II
MEETINGS OF DIRECTORS**

SECTION 1. ANNUAL MEETINGS. The annual meeting of the Board of Directors shall be held at the principle office of the Corporation in February of each year or such other place, date or time as may be fixed by the Board.

SECTION 2. SPECIAL MEETINGS. Special meetings of the Board of Directors may be called at any time by the President or by a majority of the Board of Directors, either by vote or in writing.

SECTION 3. NOTICE OF MEETINGS. The Secretary shall serve the Directors personally or by mail with a written notice of every annual meeting and every special meeting of the Board, not less than ten (10) days prior to such meeting. Either before or after any meeting of the Board, any Director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a Director at any such meeting, either in person or by proxy, shall constitute a waiver by such Director of notice of the time and place thereof.

SECTION 4. QUORUM. At any meeting of the Board of Directors, the presence, either in person or by proxy, of a majority of the Directors shall be necessary and sufficient to constitute a quorum for the transaction of business, but in the absence of a quorum for the transaction of business, but in the absence of a quorum, by a vote of the majority of those present, any meeting may be adjourned from time to time. At any meeting at which a quorum is present, any business may be transacted without further notice.

SECTION 5. PROXIES. Directors may vote either in person or by proxy. Every proxy shall be in writing subscribed by the Director.

SECTION 6. VOTING. At every meeting of the Board of Directors, each Director shall be entitled to one (1) vote. Except in cases in which it is by law, Articles of Incorporation or these By-Laws otherwise provided, a majority of the votes cast shall be necessary and sufficient to pass any measure.

SECTION 7. CONSENT. If all the Directors shall severally or collectively consent in writing to any action to be taken by the Corporation, such action shall be valid corporate act as though it had been authorized at a meeting of the Board of Directors.

ARTICLE III **EXECUTIVE OFFICERS**

SECTION 1. NUMBER. The executive officers of the Corporation shall be a President, a Vice President, a Second Vice President for Marketing, a Secretary, a Treasurer and such other officers as the Board of Directors may from time to time consider necessary for the proper conduct of the business of the Corporation. Officers may hold more than one office, except where prohibited by law. Executive officers shall be directors of the Corporation. The President and all Market Masters will comprise the Rules and Regulations Committee which will serve to police, enforce and govern the farmers markets.

SECTION 2. ELECTION AND TERM. All officers of the Corporation shall be elected by the Board of Directors at their annual meeting.

SECTION 3. REMOVAL. The Board of Directors shall have the power at any meeting to remove any officer and such action shall be conclusive on the officer so removed.

SECTION 4. VACANCIES. If any office shall become vacant for any reason, the office shall be filled by the director selected by the Corporation, to fill the vacancy on the Board for the unexpired term or until the successor in such office is duly elected.

SECTION 5. DUTIES OF EXECUTIVE OFFICERS. The duties and powers of the executive officers of the Corporation shall be as follows:

(a) President - the President shall be the chief executive officer of the Corporation. He shall preside at all meetings of the Board of Directors. He shall have general and active management of the business of the Corporation and shall have all the general powers and duties vested in the Office of President of a Corporation.

(b) Vice-President - In the absence or inability of the President, the Vice President shall perform all of the duties of the President and, when so acting, shall have the powers of the President.

(c) Second Vice-President for Marketing - The Vice President for Marketing shall coordinate market promotion activities and ensure that the market is meeting consumer desires.

(d) Secretary - The Secretary shall keep the minutes of all meetings of the Board of Directors. He shall have charge of such, of the books, papers and records of the Corporation as the Board of Directors may direct. He shall give all notices as required by law, the Articles of Incorporation or these By-Laws. He shall perform such duties as are ordinarily incident to the Office of the Secretary of a Corporation.

(e) Treasurer - The Treasurer shall have charge of and be responsible for all funds, securities, receipts and disbursements of the Corporation. He shall deposit or cause to be deposited in the name of the Corporation all monies or other valuable effects in such depositories as may from time to time be designated by the Board of Directors. He shall keep full and accurate accounts of receipts and disbursements in the books of the Corporation and shall render to the President and the Board of Directors, when requested an account of the financial condition of the Corporation. He shall perform such duties as are ordinarily incident to the Office of the Treasurer of a Corporation.

ARTICLE IV

GENERAL DUTIES OF BOARD OF DIRECTORS

SECTION 1. TIME AND PLACE - Determine times and places for the Corporation's markets and establish the markets.

SECTION 2. FEE SCHEDULE - Set a fee schedule for sellers who use the market which will be sufficient to meet all expenses of the Corporation, except the fee schedule is waived for those sellers who serve as the Market Master for any association market.

SECTION 3. MARKET MASTER - Select the market master(s), set any terms of service and establish rules by which the market master(s) will conduct the day to day operations of the markets(s).

(a) Market Master Responsibilities - The responsibility of the Market Masters will be to open the market at the designated time, maintain order in the market place, assign an individual as back up, ensure tidiness at the close of the market day, act as field inspector if called upon, act as spokesperson for member farmers of that market place, and be a member of the Rules and Regulations Committee and a member of the Membership Committee.

SECTION 4. PROMOTION - Promote producer and consumer participation in the market(s).

SECTION 5. REGULATIONS - Set whatever other rules, regulations and procedures deemed advisable for the orderly conduct of any or all of the Corporation's markets.

(a) Deadline - Any producer who has not registered by March 31 may not participate in the markets that season. Registration includes: a completed Montgomery County Farmer's Market, Inc. application for membership, a completed survey for agricultural producers, and individual checks for each market a seller may be interested to participate in with the corresponding fee schedule. (For example, if a seller is interested in two of the association's markets then two checks must be submitted with application and survey.)

(b) On Time Sales - There will be no sales before the designated start time of the market. There may be flexibility for sales after the closing time of the market.

(c) Call System - If a producer files a written complaint to the Market Master that produce being sold by a producer is more than 25% as defined in ARTICLE V. SECTION 2, the person in question will be notified of an inspection date. If it is found to be an infraction, the inspection will serve as the first warning. If the infraction continues, there will be a second written warning. After a third infraction, dismissal from the markets will be executed.

(d) The Rules and Regulations Committee made up of the Market Masters and President - The Rules and Regulations Committee has the power during emergency situations (re: drought, flood, or as deemed necessary) to vote by majority to lift any or all of ARTICLE IV. Section 5. REGULATIONS and ARTICLE V. MISCELLANEOUS PROVISIONS and/or include new regulations or provisions.

(e) Space Availability - As long as there is space available and the market can sustain another producer, no market will be closed to a registered producer. All decisions on space shall be governed by majority decision by the Membership Committee.

(f) Membership Waiting List - Markets with limited available space will adopt a waiting list for new participation. The selection of members on the waiting list will be based on certain criteria: seniority status in the Association and timely acceptance of the membership application.

(h). All members of the Farmers Market, Inc., including bakeries, producing jams, jellies, honey, fruit spreads (including preserves, conserves, and fruit butters), dried herbs and non-potentially hazardous baked goods (cookies, cakes, pies, breads) for sale at the Farmers Markets must obtain a Class I Itinerant license from the Montgomery County Department of Health and Human Services. All Farmers Market, Inc. members who obtain a Class 1 Itinerant license must provide a copy of the Health Department license to the respective Farmers Market's market master at the beginning of the operating season.

(i). Members of the Montgomery County Farmer Markets, Inc. who are producing or “pressing” apple cider for sale at the Farmers Markets must obtain a Food Processing license from the State of Maryland, Division of Food Control and a Class I Itinerant license from the Montgomery County Health Department. Members who are selling apple cider, but not producing the cider, must obtain the Class I Itinerant license from the Montgomery County Health Department. A copy of all licenses obtained for the sale of apple cider must be presented to the respective Farmers Market’s Market Master at the beginning of the operating season.

(j). CODE OF CONDUCT. Members of the Montgomery County Farmer Markets, Inc. are expected to maintain decorum and provide a work place free of harassment and other threatening or confrontational behaviors. Any member participating in actions of this type will be considered in violation of the association by-laws and subject to the remedies outlined in Article V. Section 3. Violation of the By-Laws which could revoke membership and other associated privileges. It is the intent for the association to provide a safe and healthy working environment to conduct association business.

ARTICLE V

Miscellaneous Provisions

SECTION 1. PAYMENTS. All checks, drafts, warrants, trade acceptances, orders for the payment of money and promissory notes of the Corporation shall be signed, made, endorsed or executed by such officer or officers as the Board of Directors may from time to time designate.

SECTION 2. SUPPLEMENT PRODUCE. Producers who are market members of the Montgomery County Farmer Markets, Inc., may supplement their farm produce with up to 25% other high quality produce items, locally produced and brought for sale that day, in the absence of objections from other market members. Locally produced means: directly shipped from farms in Montgomery and surrounding counties.

SECTION 3. VIOLATION OF BY-LAWS. A market member who violates the By-Laws and fails to correct their actions when made aware of this by other market members will have their membership and associated privileges revoked, on the majority vote of a quorum of the members at a special meeting. All market members must be notified in writing prior to any special meeting. The member in violation may be suspended from the markets for seven consecutive days by the Rules and Regulations Committee.

SECTION 4. AMENDMENTS. These By-Laws, any of them, or any amended, altered or repealed and new By-Laws may be adopted at any annual meeting of the Board of Directors without notice, or any special meeting, notice of which shall set forth the terms of the proposed amendment, by a majority vote of the entire Board of Directors.

SECTION 5. Any masculine term used in these By-Laws shall include the female gender.

SECTION 6. Only one vote will be counted for each participating farm.

SECTION 7. Vehicle size: Vehicles in the market place shall not block the visibility and access of vendors space.

SECTION 8. The markets will not be used for political, religious, environmental, etc., information centers at this time.

SECTION 9. MEMBERSHIP REQUIREMENT. Membership for Montgomery County residents will continue to be open with no restrictions. The Association will adopt a percentage distribution for membership. Out-of-county members will not exceed 35%. Out-of-state members will not exceed 10%. Unless approved by the Membership Committee under ARTICLE IV, SECTION 5(e), no short time or part time sellers will be permitted in the association. All members must participate for the duration of the markets operating season, and that all approved members must have entered the Market and participate on a regular basis by June 15, to be eligible for official membership to the Association.

By-Laws Farmers Market, Inc.

3/2006

a:2006bylaws(2006fm)

BB&T - MARYLAND

STATEMENT DATE
12-30-05

469-02-01-00 10304 0 C 001 28 50 04
MONTGOMERY CTY FARMERS MARKETS INC
18410 MUNCASTER RD
DERWOOD MD 20855-1421

0005150248436



BB&T HAS EXPANDED ITS ACCOUNT NUMBER FORMAT TO
13 DIGITS, ADDING 3 LEADING ZEROS TO YOUR EXISTING
ACCOUNT NUMBER(S). PLEASE CONTACT 800-BANK-BBT
FOR QUESTIONS OR MORE INFORMATION.

BASIC BUSINESS CHECKING-MM

ACCOUNT NUMBER 0005150248436

- - - - -ACCOUNT SUMMARY- - - - -

PREVIOUS BALANCE AS OF 11-30-05		2,555.34
0 DEPOSITS/CREDITS	.00+	
0 CHECKS PAID	.00-	
0 WITHDRAWALS/DEBITS	.00-	
SERVICE CHARGE	.00-	
NEW BALANCE AS OF 12-30-05		2,555.34

FOR ASSISTANCE, CALL (301) 230-8970 OR FOR BB&T PHONE24, CALL (800)BANKBBT (1-800-226-5228).

(Attachment D.)

Montgomery County
Farmers Market Association
2005 Operating Season Checks
May 18, 2005

Member	FM Acct.	S.S.	Beth.	Pot.	G.burg	Dues	Return
Kim Carlisle			100.00	100.00		200.00	
Carol Carrier				100.00		100.00	
Gilda Linton		100.00				100.00	\$ 100.00
Melvin Glover					100.00	100.00	
Charles Koiner		100.00				100.00	\$ 100.00
Judith Lesser				MM		MM	
Richard Masser - Scenic View Orchard					MM	MM	
Gus Neshawat			MM			MM	
Wenda Behrens				100.00		100.00	
Edraline Argentieri			100.00			100.00	
Joan Riser		100.00	100.00			200.00	\$ 100.00
Majorie Satterlee			100.00			100.00	
Renee Spates		100.00				100.00	\$ 100.00
Mike Tabor			100.00			100.00	
Wanda Catlett			100.00	100.00		200.00	
Dan Rascher	-100	100.00	100.00	100.00	100.00	400.00	FM Acct.
Norris Mann				100.00		100.00	
Eva Jaatmaa					100.00	100.00	
Russell Shlagel				?			
	-100	500.00	700.00	600.00	400.00	2,100.00	\$ 400.00
S.S. = Silver Spring							
Beth=Bethesda							
Pot=Potomac							
Gburg.= Gaithersburg							
M.M. = Market Master	Still have Brocardi Check \$100.00 - no forwarding address as of 1/12/05						

depapr05(fm05)

As of 5/18/05

2006
Montgomery County Farmers Market Association, Inc. (MCFMA)
Financial Statement

Date	Description	Expenses	DED	MCFMA
5/10/05	MDA – Liability Insurance	\$588.88	--	\$588.00
5/31/05	Beach Brothers-Flyers	\$1,032.00	\$1,032.00	
6/22/05	Gazette Newspaper – June	\$663.43	\$ 663.43	
7/7/05	Gazette Community Guide	\$496.85		\$496.85
7/7/05	Gazete.Net Electronic – Comm. Guide Newspaper	\$60.00		\$60.00
7/7/05	Gazette-July-November Ads	\$1,880.00		\$1,880.00
7/15/05	Gazette-July-November	\$2,115.58	\$2,115.58	
12/19/05	E-Z Up Canopies 6 New Tops	\$1,242.56	\$1,242.56	
	Total Expenses	\$8,078.42	\$5,053.57	\$3,024.85
	Total Deposits			\$1,700.00
	Total Returns			\$400.00

12/30/05 Checking Account Balance

\$2,555.34

Funding Summary of MCFMA

	<u>Revenue</u>			<u>Expenses</u>	
	<u>MCFMA – Market Fee</u>		<u>DED</u>	<u>MCFMA</u>	<u>DED</u>
FY 2002	600	- \$25/market	\$4,000.00	\$ 749.40	\$4,199.88
FY 2003	1,125	- \$50/market	\$4,000.00	\$ 700.00	\$3,277.08
FY 2004	2,200	- \$100/market	\$4,000.00	\$1,391.00	\$3,195.34
FY 2005	1,700	- \$100/market	\$3,000.00	\$1,150.00	\$6,474.93
FY 2006		\$100/market	\$3,000.00	\$3,024.85	\$5,053.57

DRAFT

2006 Advertising Budget for Farmers Markets

DRAFT

Expenditures

Item	Status	Explanation	MCFMA	DED
Gazette Newspaper (DED & MCFMA)	Ads will run June -1 Ad July -2 Ads August -2 Ads Sept. -1 Ad	\$663.43 X 6 ads	\$1,880.58	\$2,100.00
Gazette Community Guide	June Issue – 2 Guides	Advertisement	\$ 496.85	--
Gazette.Net	Newspaper & Community Guides	Electronic Adv. \$15 per market	\$ 60.00	--
Maryland Department of Agriculture- General Liability Insurance (DED) (MCFMA)	Starting July 1, 2005 for all Gaithersburg, Potomac, Bethesda & Wheaton	Piggyback on State Policy \$125.00 per market	\$ 588.00	--
Farmers Markets Flyers (DED)	New Revisions Update for 2005 Season	Printed at Beach Brothers 5,000 copies @ .18¢		\$ 900.00
Total Amount			\$ _____	\$3,000.00

The Advertising Committee met on _____ 2006 to finalize the 2006 Advertising Budget in the amount of \$_____.

The DED has \$3,000 budgeted for FY 2006.

Montgomery County Farmers
Market Association, Inc.
Inventory List

<u>Banners:</u>					<u>Cost</u>
•	10' by 3'	Gaithersburg	-	Richard Masser	\$300.00
•	10' by 3'	Gaithersburg	-	DED Ag. Services	300.00
•	4' by 2'	Generic	-	"Lost it somewhere"	125.00
•	10' by 3'	Potomac	-	Judith Lesser- <i>Skip</i> ???	300.00
•		Silver Spring	-	Joan/Jerry Riser	Gift
•	Postsign	Potomac	-	Judith Lesser	125.00

Metal/Wood Triangle Signs

•		S.S.	-	Joan Riser	\$ 75.00
•	metal	Bethesda	-	DED Ag. Svs.	75.00
•	metal	Potomac	-	Judith Lesser	75.00
•	wooden#2	Potomac	-	Judith Lesser	
•	wooden	S.S.	-	DED Ag. Services	
•	wooden	Gaithersburg	-	Richard Masser	
•	metal#2	Gaithersburg	-	Richard Masser	

EZ UP Canopies

(A)	10 Canopies purchased in 1999 -----	\$1,799.99
	(1) _____	
	(1) Mike Tabor	(1) Joan Riser
	(2) Marjorie Satterlee	(1) Gilda Linton
	(1) M. Renee Spates	(1) 1 was stolen from Marie Welsh
	(1) Charles Koiner	(1) for spare parts-see below
(B)	6 Canopies purchased in 2000 -----	\$1,199.88
	(1) Melvin Glover	
	(1) Richard Masser	
	(1) Gus Neshawat	
	(1) DED Ag. Serv. – farm tour - Jeremy	
	(1) Judith Lesser	
	(1) Carol Carrier	
(C)	6 Canopies Purchased in 2001 -----	\$1,199.88
	(1) Kim Carlisle	
	(1) Mike Tabor returned-broken frame	
	(1) Richard Masser	
	(1) Judith Lesser	
	(1) Gus Neshawat	
	(1) DED Ag. Svs. -1 for spare parts-see below	
(D)	6 Canopy tops purchased 2004 -----	\$ 870.00
	(1) Marjorie Satterlee	
	(1) Judith Lesser	
	(1) Gilda Linton	
	(1) Wenda Behrens	
	(1) Gus Neshawat	
	(1) Joan & Jerry Riser	
(E)	6 Canopy tops purchased 2005 -----	\$1,242.56

As of 1/12/06

a:fminventory05(fm2005#2)